

The meeting was opened in proper form at 6:30 p.m.

Roll Call:	Laura A. Kunze	Present
	John Oberle	Present
	Lindsay S. Duffey	Present
	Anthony E. Palmer Jr.	Present
	Fiscal Officer	

Pledge of Allegiance

Guest Speakers: None

Attendance: Police Chief Donald Schwind, Road Superintendent Tom Kayati, Exterior Property Maintenance Code Director Mark Higdon

Residents: Bill Ash, Don Dale, Gretchen Suhre, Kathy Walters, Dan Walters, James Huber, Rich Fowler, Pat Kelly, Kay Smith, Jack Hedge

Approval of Agenda

John Oberle moved to approve the agenda, seconded by Chair Kunze. The motion carried.

Resident Comments

There was a general discussion regarding a potential second exit for the development of the Hadden farms and its impact on Sharon Township. John Oberle advised that there was a meeting scheduled for September 27 at 1:00 p.m. to discuss issues related to water, sewer, and access for the proposed development.

TRUSTEES

Old Business

Water District – Update

Chair Kunze told the Board that the contract negotiations with Del-Co were down to the last two items. The application was sent to Public Works. Chair Kunze believes that Del-Co will host an open house in the fall.

Strategic Plan – Update

Chair Kunze drafted a spreadsheet for action on the implementation of the strategic plan. Chair Kunze asked for feedback on the spreadsheet over the next few weeks. John Oberle suggested that the Board rank the items by priority.

Olentangy Valley Center (OVC) - Update

John Oberle advised that he was told verbally that a majority of the tenants had approved the proposed income tax for a joint economic development district with the City of Worthington and the Township. Mr. Oberle said that the Township needs to know the projected revenue for the income tax before making any decisions. If the deal makes sense for the Township, there would need to be a contract with the City of Worthington, which would be posted for 30 days before approval. Mr. Oberle reiterated that the Board should not approve the agreement until the projected numbers were provided and reviewed.

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General Fund Sustainability – Update

Because the issue had been addressed during the previous items, John Oberle had no further update.

Air Conditioner

The Board postponed the item until March 2020.

Budget Committee

John Oberle suggested including a budget committee as part of the strategic plan implementation chart. Mr. Oberle indicated that he wants to include residents as part of the committee and wants to discuss the proposal further with the Fiscal Officer.

New Business**Columbus / Sharon Township Water / Sewer Policy Discussion**

John Oberle followed up on his announcement earlier in the meeting regarding the September 27 meeting with the City of Columbus. He told the Board that the meeting would be at the City of Columbus's offices on Dublin Road.

Township Newsletter

Lindsay Duffey asked for newsletter articles by September 30 for the fall newsletter. The Board would approve the newsletter on October 2 to send by the end of the week of October 7.

Sale of Township Real Property

Chair Kunze summarized the Board's previous meetings with four realtors about the potential sale of the Township building. She mentioned that the property next to the Township building was just listed for sale. Chair Kunze said that she believed that the Board needed to decide the long-term plan for the building. John Oberle asked for feedback from residents in attendance.

Pat Kelly asked where the Township offices and the Police Department would go. Mr. Oberle responded that there were many spaces in the Township to look into. Mr. Oberle said that the Township was not using enough of the current building.

Another resident asked about the maintenance challenges to the current property. Chair Kunze responded that the roof will need to be replaced soon and that the replacement cost is likely over \$50,000. She also mentioned the aging air conditioning units, which were partially responsible for higher utility costs.

John Hedge suggested putting together a square-footage plan based on needs.

Chair Kunze indicated that she was in favor of moving forward with taking the next steps in exploring the potential sale of the building. John Oberle expressed his interest in achieving savings for the Township.

Kathy Walters suggested locating a building that meets all the needs of the Township before agreeing to sell the Township building. Chair Kunze responded that the Township would need to be in a place to make an offer and that the Township could not do so unless it was moving forward with the sale of the property. Chair Kunze emphasized that the biggest driver

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for urgency is the general fund. She also stated that the economic market is good now for selling the property. Chair Kunze reiterated that the Police Department is the biggest item for concern.

Tom Kayati expressed concern with selling the property hastily. He told the Board that there needed to be more discussions about the sale of the property. Chief Schwind suggested including an article in the newsletter.

John Oberle explained that the proposal before the Board was not to decide to sell but to explore options and present the options to the residents. He suggested holding special meetings in the near future on the matter to provide additional discussion to inform the decision.

Administrative Assistant Position Description

Chair Kunze provided an overview of the position description for the Administrative Assistant position. She explained that, in preparing the position description before the Board, she reviewed the existing position description and position descriptions of other Townships with similar positions. Chair Kunze advised that she had reached out to the Department heads to ensure that their administrative needs were captured in the position description. She wants to setup training and come back to discuss the position further. Lindsay Duffey moved to approve the position description, seconded by John Oberle. The motion carried.

FISCAL OFFICER**Old Business****Financial Reports**

Tony Palmer provided the credit card statement for August. Chair Kunze signed the credit card attestation. Mr. Palmer told the Board that he would be giving to the Trustees the bank statements for their review after the meeting.

New Business**Certificate of Estimated Resources**

Tony Palmer told the Board that the Township received the certificate of estimated resources from the Budget Commission. The Board must approve the certificate and file the Board's resolution with the County Auditor by September 30. John Oberle moved to approve the certificate of estimated resources, seconded by Lindsay Duffey. The motion carried.

Health Insurance Renewal

Tony Palmer told the Board that he had been discussing with the Township's agent a potential renewal of the Township's health insurance policy. He indicated that he believed it was worthwhile to explore options for the renewal. The consensus of the Board was to move forward with exploring additional quotes. Chair Kunze indicated that she would like to be involved in the discussions based on her experience with health insurance.

POLICE DEPARTMENT**Old Business**

None.

New Business

None.

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ROAD DEPARTMENT**Old Business****Plum Tree Drive – Update**

Road Superintendent Tom Kayati had not heard back and could not provide any further update on the project.

Highview Drive Guardrail – Update

Tom Kayati stated that Franklin County has not come out to conduct a traffic study.

RKW Sanitary Sewer – Update

Tom Kayati had no update on the project.

New Business**Clubview Blvd. Lane Markings**

Mr. Kayati told the Board that the grinding of Clubview Blvd. had commenced. Jack Hedge told the Board that the neighbors on Clubview on the north side were in favor of marking that side of Clubview as a one-lane road with a wide edge line. He indicated that everyone likes the concept of one lane for that side of the street.

EXTERIOR PROPERTY MAINTENANCE CODE**Old Business**

Code Director Mark Higdon provided a summary of his written report. He also told the Board that his proposed code amendment was submitted to the County Prosecutor for review. Mr. Higdon also raised the potential for receivers in a pending case. John Oberle responded that he would reach out to the Prosecutor's Office for input.

Mr. Higdon also raised that he might need a new laptop computer and that he would keep the Board advised of the evaluation of his current computer.

Lindsay Duffey moved to approve the September 4, 2019 meeting minutes with two amendments. John Oberle seconded the motion. The motion carried.

With no further business to bring before the Board, John Oberle moved to adjourn the regular meeting, Chair Kunze seconded. The motion carried. The meeting adjourned at 8:49 p.m.

10/2/19

Date

Vice Chair

Fiscal Officer