

RECORD OF PROCEEDINGS**SHARON TOWNSHIP TRUSTEES****REGULAR SESSION HELD AT**

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

95 E. Wilson Bridge Road**Held July 10, 2019****20****Page 1 of 3**

The meeting was opened in proper form at 6:30 p.m.

| | | |
|-------------------|-------------------|---------|
| Roll Call: | Laura A. Kunze | Present |
| | John Oberle | Present |
| | Lindsay S. Duffey | Present |
| | Anthony E. Palmer | Present |
| | Fiscal Officer | |

Pledge of Allegiance

Guest Speakers: Craig Hibner, Burnham & Flower Insurance Group

Attendance: Police Chief Donald Schwind, Road Superintendent Tom Kayati, Property Maintenance Director Mark Higdon

Residents: Bill Ash, Pat Kelly, Don Dale, Linda Jarrett, Charles Brown

Approval of Agenda

Lindsay Duffey moved to approve the agenda with an amendment to allow guest Craig Hibner to present the insurance coverage proposal as the first item of business, and to move the item of Personnel Salaries as the last item of business. The motion was seconded by Laura Kunze. The motion carried.

Insurance Coverage

Craig Hibner presented the proposal for property and liability insurance for the Township. The proposal was through the Ohio Township Association Risk Management Association. Mr. Hibner showed a comparison of coverage between the Township's current provider and OTARMA. The OTARMA proposal included more coverage than the current provider. The Fiscal Officer also advised the Board of the quote from the Township's current provider, which was approximately \$7,000 more than the OTARMA quote.

John Oberle moved to approve the proposal from OTARMA subject to a review of the contract by the Prosecutor's Office. Chair Kunze seconded the motion. The motion carried.

Resident Comments

One of the residents in attendance told the Board about deer that were getting hit by cars on Olentangy River Road. He asked about having a crossing light at the intersection. Road Superintendent Kayati told the resident that the road is in the City of Columbus and that the Franklin County Engineer would have to approve the sign. Mr. Kayati will call Franklin County and encouraged other residents to call about the deer.

TRUSTEES**Old Business****Water District – Update**

Chair Kunze told the board that there was an applicant for the open position on the Water Board. Chair Kunze moved to appoint Ben Knepper for a two-year term. Lindsay Duffey seconded the motion. The motion carried.

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Page 2 of 3

Strategic Plan and General Fund Sustainability – Update

Chair Kunze explained that as a result of the 2017-2018 audit of the Township, there will need to be an adjustment from the general fund to the fire district fund. Efforts will be focused on addressing the general fund and suggestions for the tax budget. Chair Kunze told the Board that as a result of a finding in the audit, there was not a tax budget to approve at the meeting and that the Board will need a special meeting to approve the tax budget in order to meet the statutory deadline.

Olentangy Valley Center (OVC) - Update

John Oberle stated that he continues to work with Continental to get the necessary approval for the joint economic development district. Lindsay Duffey added that the Olentangy Trail will be closing for 21 days to complete repairs. The trail is scheduled to reopen around August 12.

New Business**Air Conditioner**

Chief Schwind told the trustees that he called three companies for a quote for a replacement for one of the air conditioners. After asking which fund would be used for the replacement, the consensus of the trustees was to incorporate the question as part of the special meeting on the tax budget.

Chair Kunze indicated that the Board would move the remaining item of new business to the end of the meeting because the Board may enter executive session.

FISCAL OFFICER**Old Business****Financial Reports**

Anthony Palmer submitted the following reports for the Trustees' review: a fund summary, an appropriation summary, payment listing, and the last completed bank reconciliation report.

POLICE DEPARTMENT**New Business****Pay Step Increase – Constable Stephen C. Jackson**

Chief Schwind asked for approval of a step increase to Step D for Constable Stephen Jackson effective the next pay period. Lindsay Duffey moved to approve the request, seconded by John Oberle. The motion carried.

Franklin County Advisory Group Meeting

Chief Schwind told the Board that there was an annual report issued by Franklin County Emergency Management and Homeland Security. There will be an annual meeting of the Franklin County Advisory Group. Chief Schwind will attend the meeting and represent the Township.

ROAD DEPARTMENT**Old Business****Plum Tree Drive – Update**

Road Superintendent Tom Kayati informed the Board that there will be a meeting with the Franklin County Engineer about the Plum Tree project. There is discussion about replacing with a new pipe. Mr. Kayati expressed concerns about significant expense to the Township.

Highview Drive Guardrail – Update

Mr. Kayati told the Board that there are no results yet from the Franklin County traffic study.

EXTERIOR PROPERTY MAINTENANCE CODE**Old Business**

Code Enforcement Director Mark Higdon reported on four properties in the Community Park neighborhood that have blighted conditions which neighbors have complained about. Mr. Higdon requested and received the Trustees' approval for opening formal code enforcement proceedings on the properties.

ROAD DEPARTMENT (resumed)**New Business****2019 Road Resurfacing Program Pricing Increase**

Road Superintendent Kayati apprised the board that the 2019 Road Resurfacing Program was increasing by over \$7,000. He asked that the Board approve the program with the increase. John Oberle moved to approve the request, seconded by Chair Kunze. The motion carried.

Approval of Meeting Minutes

Lindsay Duffey moved to approve the minutes of the June 19, 2019 meeting of the Board of Trustees. John Oberle seconded the motion. The motion carried.

John Oberle moved to approve the minutes of the June 28, 2019 meeting of the Board of Trustees. Lindsay Duffey seconded the motion. The motion carried.

John Oberle moved to enter executive session to consider personnel salaries, seconded by Chair Kunze. Vote: Aye – Chair Kunze, John Oberle, and Lindsay Duffey; Nay – None. The motion carried. The Board entered executive session at 8:19 p.m.

At 9:15 p.m., Lindsay Duffey moved to close executive session, seconded by Chair Kunze. The motion carried. The Board resumed its regular session.

Chair Kunze, after reaching consensus with the other Trustees, indicated that the Board would hold a special meeting on Sunday, July 14 at 5:00 p.m. for the purpose of adopting the 2020 tax budget.

With no further business to bring before the Board, John Oberle moved to adjourn the regular meeting, Chair Kunze seconded. The motion carried. The meeting adjourned at 9:20 p.m.

8/21/2019
Date


Chair


Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of

Meeting

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