

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10246

SHARON TOWNSHIP TRUSTEES

Held \_\_\_\_\_ REGULAR SESSION HELD AT \_\_\_\_\_ 20\_\_\_\_\_  
95 E. Wilson Bridge Road  
October 16, 2019  
Page 1 of 4

The meeting was opened in proper form at 6:30 p.m.

<b>Roll Call:</b>	Laura A. Kunze	Present
	John Oberle	Present
	Lindsay S. Duffey	Present
	Anthony E. Palmer Jr.	Present
	Fiscal Officer	

**Pledge of Allegiance**

**Guest Speakers:** None

**Attendance:** Police Chief Donald Schwind, Road Superintendent Tom Kayati, Exterior Property Maintenance Code Director Mark Higdon, Worthington Fire Chief John Bailot

**Residents:** Bill Ash, Don Dale, Gretchen Suhre, Rich Fowler, Linda Jarrett, Butch Belszek, Dan Walters, Brad Horn, Pat Kelly

**Approval of Agenda**

Lindsay Duffey moved to approve the agenda, seconded by John Oberle. The motion carried.

**Resident Comments**

A resident suggested that the times of the Township meetings be added to the Township Facebook account. The Trustees agreed that the meeting times should be added to the account.

**TRUSTEES**

**Old Business**

**Water District – Update**

Chair Kunze announced that the Del-Co Water Company will be hosting an open house on November 7 from 6:30 p.m. to 8:00 p.m. Invitations will be sent to residents. Information will be posted on the Sharon Township website.

Chair Kunze also mentioned that the contract was down to one term on negotiations.

**Strategic Plan – Update**

No update.

**Olentangy Valley Center (OVC) - Update**

John Oberle told the Board that he had asked for an update on the tax revenue. The Township is working with the City of Worthington for the joint economic development district.

The developer asked for approval of tax increment financing by November 1. Mr. Oberle is looking into whether the Board can give conditional approval on the joint economic development district.

**General Fund Sustainability – Update**

No update.

SHARON TOWNSHIP TRUSTEES

Held \_\_\_\_\_ REGULAR SESSION HELD AT \_\_\_\_\_ 20\_\_\_\_

95 E. Wilson Bridge Road

October 16, 2019

Page 2 of 4

Budget Committee

John Oberle distributed a draft of the budget committee proposal. The committee would be looking three to five years ahead at each department's budget. After reviewing the proposal, Chair Kunze moved to approve the proposal. John Oberle seconded. The motion carried.

Columbus / Sharon Township Water / Sewer Policy Discussion

John Oberle told the Board that the Township should be receiving maps to evaluate further Columbus's change in policy on annexation.

Township Newsletter

Lindsay Duffey announced that the Township Newsletter was mailed. She thanked Linda Jarrett for coming in and helping to get the newsletter out. The next submissions will be in mid-January.

Facilities Options

Lindsay Duffey told the Board that Jack Hedge had performed a walk-through of the Township building to assess office space needs. Chief Schwind and Lindsay Duffey will be meeting with Jack Hedge in the next week on his recommendations for the needs assessment.

New Business

Rescue Water Ramp at 410 W. South Street

Chief Schwind explained that property at 410 W. South Street will need repairs on the potholes on the drive to the boat ramp used by the Fire Department. The property is for sale and there is a concern about new owners potentially not letting the Fire Department have access to the boat ramp.

Chief Bailot advised that the location is the only access point to the river. He checked the property records and found two easements: one for the storm sewer and one for the sanitary sewer. There was not an easement for the Fire Department to access the boat ramp. Chief Bailot said that the Fire Department could access the boat ramp in an emergency without an easement. Practice exercises, however, would not be covered as an emergency.

Road Superintendent Tom Kayati said the potholes were deep and will need repaired. Chief Schwind mentioned that the Fire Department is the only user of the boat ramp.

John Oberle said that the best course would be to negotiate an easement. He said further that he believed that repairing the potholes would serve a public purpose. Tom Kayati believes that he could perform the repairs at a low cost.

Chair Kunze will call the Prosecutor's Office and reach out to the City of Worthington about a potential easement on the property.



## RECORD OF PROCEEDINGS

Minutes of

Meeting

## SHARON TOWNSHIP TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10-018

## REGULAR SESSION HELD AT

Held

95 E. Wilson Bridge Road

20

October 16, 2019

Page 3 of 4

**FISCAL OFFICER****Old Business****Financial Reports**

Tony Palmer presented the credit card statement to the Board for review.  
Chair Kunze signed the credit card attestation.

**Health Insurance Renewal**

Tony Palmer told the Board that the Township employees completed a survey to allow the Township to explore options for health insurance next year. He should have additional information in future meetings.

**Franklin County Township Assoc. Representative – SWACO Board of Trustees**

Two candidates are seeking the appointment to the position: Aryeh Alex, Franklin Township Trustee, and Jim Rauck, Jackson Township Trustee. Mr. Palmer told the Board that it could adopt a resolution to vote for one of the candidates. The Township Association asked that the resolution be returned by October 31.

Chair Kunze moved to appoint Jim Rauck, seconded by John Oberle. The motion carried.

**New Business****Election Day**

Elections will be held at the Township Hall on November 5.

**BWC Employer Premium Refund**

The Township received a premium refund check from the Bureau of Workers' Compensation. Mr. Palmer explained that the refund was distributed in proportion with the allocation of the employer premium payment, consistent with previous years' distributions.

**Road Department Employee Payment Formula**

Tony Palmer told the Board that he had prepared a draft formula for the payment of Road Department employees. He explained that the formula had been prepared in coordination with Trustee Oberle, Road Superintendent, and the Cemetery Board.

Tom Kayati added that in the past, the Cemetery and the Road Department had their own employees and that because of concerns over liability of employees working out of scope, the employees were placed in the Road Department, but were partially funded by the Cemetery for services performed for the Cemetery. The Board agreed to move forward with the formula.

**Extension of Call Insurance Lease**

With the consensus agreement of the Board, Tony Palmer will reach out to Call Insurance regarding the extension of the lease.

**POLICE DEPARTMENT****Old Business**

None.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

## SHARON TOWNSHIP TRUSTEES

Held \_\_\_\_\_ REGULAR SESSION HELD AT \_\_\_\_\_ 20 \_\_\_\_\_

95 E. Wilson Bridge Road

October 16, 2019

Page 4 of 4

New Business

None.

ROAD DEPARTMENTOld BusinessPlum Tree Drive – Update

Road Superintendent Tom Kayati told the Board that the south side has been hydro excavated and that the sewer was found.

Highview Drive Guardrail – Update

No update.

RKW Sanitary Sewer – Update

The proposed public meeting was postponed.

Clubview Blvd. Repaving

Paving is completed for the year, but Mr. Kayati had not heard back regarding the edge line.

New Business

None.

EXTERIOR PROPERTY MAINTENANCE CODEOld BusinessExterior Property Maintenance Code - Update

Code Director Mark Higdon provided a summary of his written report.

Laptop Computer

Mr. Higdon told the Board that there was a recent Microsoft announcement and that he is still exploring options on continuing to use his laptop computer, rather than purchasing a new computer.

Resident Comments

A resident asked about the facilities assessment analysis. John Oberle passed out copies of the updated analysis, which incorporates feedback from residents at the last meeting.

Approval of October 2, 2019 Meeting Minutes

John Oberle moved to approve the October 2, 2019 meeting minutes. Lindsay Duffey seconded the motion. The motion carried.

With no further business to bring before the Board, Lindsay Duffey moved to adjourn the regular meeting, Chair Kunze seconded. The motion carried. The meeting adjourned at 8:00 p.m.

11/14/19

Date

Chair

Fiscal Officer