

RECORD OF PROCEEDINGS

Minutes of

Meeting

SHARON TOWNSHIP TRUSTEES  
SPECIAL SESSION HELD AT

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 95 E. Wilson Bridge Road 20  
December 27, 2019  
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The meeting was opened in proper form at 7:30 a.m.

<b>Roll Call:</b>	Laura A. Kunze	Present
	John Oberle	Present
	Lindsay S. Duffey	Present
	Anthony E. Palmer Jr.	Present
	Fiscal Officer	

**Pledge of Allegiance**

**Attendance:** Police Chief Don Schwind, Lt. Jeff Tuchfarber, Road Superintendent Tom Kayati, Exterior Property Maintenance Code Enforcement Director Mark Higdon

**Residents:** None

**FISCAL OFFICER**

**Extension of Call Insurance Lease**

Tony Palmer told the Board that based on advice of counsel the Township should not include a right of first refusal in the extension of the lease with Call Insurance. The proposed resolution includes the terms of the Call Insurance lease extension, as negotiated with Call Insurance. The resolution would also authorize the Chair of the Board of Trustees to sign the extension agreement.

Lindsay Duffey moved to adopt Resolution 12272019A to approve the extension of the lease with Call Insurance. Chair Kunze seconded the motion. The motion carried.

**2020 Tax Budget**

In accordance with the Township's obligation to amend its 2020 tax budget to conform to the certificate of estimated resources, Tony Palmer presented the proposed amended 2020 tax budget. Mr. Palmer alerted the Board of an issue raised by Road Superintendent Tom Kayati regarding the Permissive Motor Vehicle License Tax. The certificate of estimated resources showed that there was no estimated tax revenue for 2020. Mr. Palmer advised the Board that he would reach out to the County Auditor's Office and report back to the Board.

John Oberle asked about a decrease in the revenue of the Police Department from 2019 to 2020. Tony Palmer explained that there was a one-time increase in the Miscellaneous Revenue account in 2019, and that the projected miscellaneous revenue for 2020 was consistent with the miscellaneous revenues for 2017 and 2018. Mr. Palmer will review the issue with Chief Schwind and report back to the Trustees.

John Oberle moved to adopt Resolution 12272019B to amend the 2020 tax budget to conform to the certificate of estimated resources. Chair Kunze seconded the motion. The motion carried.

**Temporary Budget**

Tony Palmer presented the proposed 2020 temporary budget. The budget was prepared based on information provided by the Department heads. Mr. Palmer indicated that Code Enforcement Director Mark Higdon

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confirmed that the proposed temporary budget for Code Enforcement would have sufficient funds to purchase a new laptop if approved. Chief Schwind told the Board that the temporary budget for the Police Department was based on the Department being fully staffed.

Lindsay Duffey moved to adopt Resolution 12272019C to approve a temporary budget for 2020. John Oberle seconded the motion. The Board conducted a roll call vote: Lindsay Duffey – Aye; John Oberle – Aye; and Chair Kunze – Aye. The motion carried.

**POLICE DEPARTMENT**

**Hiring of Full-Time Constable**

Chief Schwind told the Board that one of the constables is likely to be offered a position with another police department. Chief Schwind expects the offer will be made soon. The Township Police Department is already down two full-time constables. Chief Schwind asked for the Board to approve the hiring of Dylan Yankle as a new full-time constable in the Police Department.

Chair Kunze moved to approve the hiring of Dylan Yankle as a full-time constable in the Police Department. Lindsay Duffey seconded the motion.

With the conclusion of all matters on the agenda for the special meeting of the Board, John Oberle moved to adjourn the special meeting, seconded by Lindsay Duffey. The motion carried. The meeting adjourned at 7:50 a.m.

1/8/2020  
Date

[Signature]  
Chair

[Signature]  
Fiscal Officer