

RECORD OF PROCEEDINGS
SHARON TOWNSHIP TRUSTEES

REGULAR SESSION HELD AT

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

95 E. Wilson Bridge Road

Held August 21, 2019 20

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The meeting was opened in proper form at 6:30 p.m.

Roll Call:	Laura A. Kunze	Present
	John Oberle	Present
	Lindsay S. Duffey	Present
	Anthony E. Palmer Jr.	Present
	Fiscal Officer	

Pledge of Allegiance

Guest Speakers: None

Attendance: Police Chief Donald Schwind, Road Superintendent Tom Kayati, Property Maintenance Director Mark Higdon

Residents: Bill Ash, Pat Kelly, Don Dale, Kathy Walters, Dan Walters

Approval of Agenda

Lindsay Duffey moved to approve the agenda with an amendment to add as new business under the Road Department an item regarding the Franklin County Engineer. The motion was seconded by John Oberle. The motion carried.

Resident Comments

A resident suggested including in the newsletter an article on the requirements for the new compliant driver's licenses.

TRUSTEES

Old Business

Water District – Update

Chair Kunze told the Board that she had met with Del-Co and counsel regarding the contract for the proposed development of the new water system in Mount Air. She hoped to have a draft of the contract ready for approval by the water district board. Once there is a contract with Del-Co, the district will apply for loans to cover expenses. John Oberle mentioned that he had reached out to Columbus on the matter and learned that there had been a change in philosophy regarding requiring annexation for tapping into Columbus's water system.

Strategic Plan – Update

Chair Kunze indicated that there would be a third real estate agent at the next meeting to present.

Olentangy Valley Center (OVC) - Update

John Oberle told the Board that there was no update, as a majority of tenants had not yet approved the proposed joint economic development district.

General Fund Sustainability – Update

John Oberle reiterated that the approved tax budget showed that the general fund had sufficient funds through the end of 2020. Mr. Palmer indicated that the general fund was still projected to be sustainable through the end of 2020.

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New Business**Air Conditioner**

Chief Schwind noted that the Board had two quotes, but a resident had indicated an interest in submitting a third quote for a replacement air conditioner. The resident had not yet submitted a bid. The Board will wait until the next Board meeting to address the replacement air conditioner.

Recognition of Road Superintendent Tom Kayati

John Oberle presented to Road Superintendent Tom Kayati a proclamation from Governor DeWine on Mr. Kayati's 40 years of service to Sharon Township. The Board and the residents in attendance expressed their appreciation of Mr. Kayati's service.

Rental of Township Hall – August 24

Lindsay Duffey told the Board that the church that regularly rents the Township Hall wanted to rent the Hall on August 24. Ms. Duffey said that the Board rented the Hall to the church last year for \$300. John Oberle moved to approve the rental of the Township Hall on August 24 for \$300, seconded by Lindsay Duffey. The motion carried.

Budget Committee

John Oberle stated that he believed that given the issue of the general fund's sustainability, the Board should create a budget committee to have a thoughtful process for the future. He envisioned the committee as including a Trustee, the department heads, and the Fiscal Officer.

Personnel Matters

Chair Kunze indicated that the personnel matters would be delayed until the end of the meeting.

FISCAL OFFICER**Old Business****Financial Reports**

Tony Palmer presented to the Board the following financial reports: July bank statements, a fund status report for July, a fund summary report for July, a revenue summary for July, and an appropriation summary in July, a payment listing for July, and a report of the most recently completed bank reconciliation. Mr. Palmer also presented the credit card statement for July. Chair Kunze signed the credit card attestation.

2020 Tax Budget

There was no update for the 2020 tax budget that was filed with the Franklin County Auditor.

New Business**Increase in Appropriation for Tax Collection**

Tony Palmer told the Board that he was unable to process the second half real estate settlement payment from the Auditor because there were insufficient funds in the fund accounts for tax collection expenses in the general fund and the cemetery district fund. There were sufficient funds within the general fund and the cemetery districts funds to cover the tax collection expenses, but the funds must be moved from different accounts within the respective fund. Mr. Palmer presented Resolution 01022019C, which authorized the Fiscal Officer to move appropriations within the same fund. Mr. Palmer expressed his concern in ensuring that the Resolution authorized him, as the appointed Fiscal Officer, to move the

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appropriations. The Board agreed and Mr. Palmer indicated that he would move the appropriations accordingly in order to process the receipt of funds.

Public Records Request – James Huber

Chief Schwind told the Board that the Township had received a public records request and that he had provided copies of his responsive records.

Medical Mutual Payment

Chair Kunze stated that the Board would move the item until after the executive session.

POLICE DEPARTMENT

Old Business

None

New Business

Resignation of Constable Marcus Ballinger

Chief Schwind told the Board that Constable Marcus Ballinger submitted a letter of resignation. Constable Ballinger accepted the position of Chief of Police of the Village of Arcanum Police Department. Chair Kunze moved to accept Constable Ballinger's resignation, seconded by Lindsay Duffey. The motion carried.

Cruiser Repair

Chief Schwind indicated that cruiser 261 had repairs made at an expense of \$1,320.12. John Oberle moved to approve the expenditure, seconded by Lindsay Duffey. The motion carried.

ROAD DEPARTMENT

Old Business

Plum Tree Drive – Update

Road Superintendent Tom Kayati relayed to the Board that the Franklin County Engineer believes that project is on track.

Highview Drive Guardrail – Update

Mr. Kayati told the Board that Franklin County is looking for a new traffic engineer to perform a study of the area.

New Business

Sale of Leaf Machine

Mr. Kayati told the Board that Madison Township wanted to buy an old leaf machine from Sharon Township. Madison Township wants to buy the machine as is. The leaf machine had not been used in the last few years. Lindsay Duffey moved to approve Resolution 08212019 to authorize the sale of the property. John Oberle seconded the motion. The motion carried.

Franklin County Engineer

The Franklin County Engineer will be holding public meetings regarding water systems. There was a general discussion on the matter.

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Page 4 of 4**EXTERIOR PROPERTY MAINTENANCE CODE****Old Business**

Code Enforcement Director Mark Higdon indicated that he was inviting a special guest for the next meeting. Mr. Higdon provided a summary of his report.

John Oberle moved to approve the July 10, 2019 meeting minutes with a slight amendment. Lindsay Duffey seconded the motion. The motion carried.

Lindsay Duffey moved to approve the July 14, 2019 minutes, seconded by John Oberle. The motion carried.

John Oberle moved to approve the August 7, 2019 minutes with a small revision, seconded by Laura Kunze. The motion carried.

Lindsay Duffey moved to enter executive session to address a matter of employee compensation, seconded by Laura Kunze. Voting: Laura Kunze – aye; John Oberle – aye; Lindsay Duffey – aye. The Board entered executive session at 7:49 p.m.

At 8:06 p.m., on motion by John Oberle, seconded by Lindsay Duffey, the Board exited executive session.

At 8:07 p.m., Laura Kunze moved to enter executive session to address a matter of employee compensation and discipline. John Oberle seconded the motion. Voting: Laura Kunze – aye; John Oberle – aye; Lindsay Duffey – aye.

At 9:00 p.m., John Oberle moved to exit executive session, seconded by Lindsay Duffey.

With no further business to bring before the Board, John Oberle moved to adjourn the regular meeting, Lindsay Duffey seconded. The motion carried. The meeting adjourned at 9:01 p.m.

9/12/19

Date


Chair
Fiscal Officer