

RECORD OF PROCEEDINGS

Minutes of

Meeting

SHARON TOWNSHIP TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

REGULAR SESSION HELD AT

Held _____ 95 E. Wilson Bridge Road _____ 20 _____

July 14, 2021

Page 1 of 4

The meeting began at 6:30 p.m.

Roll Call:	Laura Kunze, Chair	Present
	John Oberle, Vice Chair	Present
	Lindsay Duffey, Trustee	Present
	Tony Palmer, Fiscal Officer	Present

Pledge of Allegiance**Guest Speakers:** None**Attendance:** Chief Jeff Tuchfarber, Road Superintendent Tom Kayati**Residents:** Barb Rowland, Pat Kelly, Don Dale**Approval of Agenda**

Laura Kunze moved to approve the agenda as amended. John Oberle seconded. The motion carried.

RESIDENT COMMENTS

None.

Request to Hire Evan Martindale Full-Time Constable

Chief Tuchfarber presented Resolution 07142021B to Hire Evan Martindale as a Full-Time Constable. Laura Kunze moved to approve the resolution. John Oberle seconded the motion. The motion carried.

Fiscal Officer Tony Palmer administered the oath of office to Evan Martindale.

TRUSTEES**Old Business****Water District – Update**

The construction project continues. Delco hopes to have the new water system online in August. There have been a few delays related to supply chain issues.

OVC JEDD Income Tax

The JEDD Board hopes to adopt the income tax next week. There will also be a contract with Worthington to administer the income tax.

Communications – Update

The Board is continuing with hybrid meetings. The Township's next point of emphasis will be on the Township's website.

American Legion Application for D-3 Liquor Permit - Update

Worthington City is not objecting to the issuance of the permit. The American Legion will need to go to the City for rezoning. But the matter is settled to the extent it pertains to the Township.

Hanawalt Road Property - Update

The Township is sending the letters out to Columbus and Westerville, asking for reconsideration of the cities' decisions with respect to the Hanawalt Road property.

RECORD OF PROCEEDINGS

Minutes of

Meeting

SHARON TOWNSHIP TRUSTEES

REGULAR SESSION HELD AT

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

95 E. Wilson Bridge Road

20

July 14, 2021

Page 2 of 4

ODOT Traffic Study on State Route 315 – Update

ODOT performed a traffic study on State Route 315 from Jewett Road to Interstate 270 and concluded that the 45-mph zone is appropriate. ODOT is still looking at general comfort level at times when traffic is light. Residents have raised visibility concerns regarding driveways and neighborhood streets. Laura Kunze will continue her discussions with ODOT to address these concerns.

Hearing on the Tax Budget for 2022

The Board held a hearing on the proposed tax budget for 2022. Notice of the hearing was published in the *Columbus Dispatch* on July 1. The emphasis of the tax budget is on the revenue that the Township is projected to receive. The tax budget was prepared based on the projected revenue and expenditures from the Department Heads and the Fiscal Officer. The revenue was projected to remain similar to that projected for 2021. The Township expects to receive income taxes from the OVC joint economic development district, but the tax budget reflects a conservative projection in revenue from the income tax for 2022.

Lindsay Duffey moved to adopt Resolution 07142021A to Adopt the 2022 Tax Budget. Laura Kunze seconded the motion. The motion carried.

New Business**Complaint Regarding Property on Old Woods Road**

Resident Barb Rowland shared her complaint about raised garden beds on a property on Old Woods Road. The Trustees explained that they had raised the issue with Franklin County Zoning in the past and that Franklin County had determined that the property was not in violation of the Franklin County Zoning Code. Mrs. Rowland added that additional structures had been erected on the property. She also expressed concerns about another property at 8141 Olentangy River Road. The house is an older residence and she was concerned about the exterior conditions of the house and the property.

The Trustees responded that they would personally drive by the properties and also reach out to Franklin County Zoning to come out and inspect the properties.

Chief Tuchfarber announced that Constable Grant was going to serve as the community liaison officer. Part of Constable Grant's responsibilities will include serving as a direct point of contact for residents and be the liaison with Franklin County Zoning.

Property and General Liability Insurance Renewal

The Township received the renewal quote from OTARMA for the Township's property and general liability insurance. The renewal will be \$25,142, which is slightly less than the previous year's premium. The Township will also receive a small refund payment from OTARMA upon renewal. Lindsay Duffey moved to approve the renewal of the Township's property and general liability insurance policy. John Oberle seconded the motion. The motion carried.

RECORD OF PROCEEDINGS

Minutes of

Meeting

SHARON TOWNSHIP TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

REGULAR SESSION HELD AT

Held _____ 95 E. Wilson Bridge Road _____ 20_____

July 14, 2021

Page 3 of 4

Sharon Township Memorial Board

The Board will need to make appointments to the Sharon Township Memorial Board. Two or three of the members' terms. Board members serve five-year terms.

FISCAL OFFICER**Old Business****AUP for 2019-2020**

All of the requested documents for the Agreed Upon Procedures have been uploaded and provided to the auditor. The Township received the draft report, which had not included any findings or adjustments. The draft report had identified a late fee and interest on one of the credit card statements. Fiscal Officer Tony Palmer explained that there were delays in the mail that resulted in a delay in paying the credit card statement. When the Township received the following statement, the Township immediately called Cardmember Service and explained that mail delays were affecting the Township as being the cause for the delay in payment. The Township explained to the auditor that Cardmember Service waived the late fees and interest. The final report should be issued soon.

New Business**May Financial Management Reports**

Tony Palmer presented the following financial management reports for May: Fund Summary, Revenue Summary, Appropriation Summary, Payment Listing, and Bank Reconciliation.

May Credit Card Statement

Tony Palmer presented the May credit card statement for review by the Board. Laura Kunze will sign the attestation form.

ARP Funds

The Township is eligible to receive funds under the American Rescue Plan. Tony Palmer asked the Board to consider some options for the use of the funds, which are governed by requirements of the American Rescue Plan.

POLICE DEPARTMENT**Old Business**

None.

New Business

None.

ROAD DEPARTMENT**Old Business****RKW Sanitary Sewer - Update**

No update.

Surveying in Sharon Hills - Update

The City of Columbus is proposing to bring the storm water at issue into the Sharon Hills storm sewer system. There is an outstanding question as to the amount of water that will be coming into the system.

Pocono Road Storm Sewer Issue - Update

The installation is complete, but there is some cleanup work left to do.

RECORD OF PROCEEDINGS

Minutes of

Meeting

SHARON TOWNSHIP TRUSTEES

REGULAR SESSION HELD AT

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held 95 E. Wilson Bridge Road 20

July 14, 2021

Page 4 of 4

Alley between Rosslyn and Kanawha - Update

The Township is looking at over \$27,000 to complete the alley project. The big issue is the overgrowth in the alley. The Township has been trimming the property. Road Superintendent Tom Kayati recommended sending notices to neighbors about the project and asking residents to remove the overgrowth in the alley. The notice will also address parking during the project.

John Oberle moved to approve the expenditure of up to \$27,500 for the alley project. Laura Kunze seconded the motion. The motion carried.

New Business

Snow Removal Invoice

The Township sent an invoice to Riverlea for the Township Road Department's snow removal during the winter.

Computer

One of the Road Department's computers was experience problems. The IT service vendor, Columbus Micro Systems, diagnosed the issue as a failing hard drive. The vendor was able to move all of the files onto a used computer for \$175.

Approval of Meeting Minutes

John Oberle moved to approve the June 16, 2021 meeting minutes. Laura Kunze seconded the motion. Lindsay Duffey abstained. The motion carried.

With no further business to bring before the Board, Lindsay Duffey moved to adjourn the regular meeting. Laura Kunze seconded the motion. The motion carried. The meeting adjourned at 7:31 p.m.

8/18/2021

Date

Chair

Fiscal Officer