

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## SHARON TOWNSHIP TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

## REGULAR SESSION HELD AT

Held 95 E. Wilson Bridge Road 20  
January 8, 2020

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The meeting was opened in proper form at 6:30 p.m.

<b>Roll Call:</b>	Laura A. Kunze	Present
	John Oberle	Present
	Lindsay S. Duffey	Present
	Anthony E. Palmer Jr.	Present
	Fiscal Officer	

**Pledge of Allegiance**

**Guest Speakers:** None

**Attendance:** Chief Donald Schwind, Road Superintendent Tom Kayati, Exterior Property Maintenance Code Enforcement Director Mark Higdon

**Residents:** Bill Ash, Don Dale, Linda Jarrett, Rich Fowler, Pat Kelly

**Approval of Agenda**

John Oberle moved to approve the agenda with the following additions: (1) add Organizational Motions to new business for the Trustees; (2) add to new business for the Police Department an update on a crash involving a cruiser and the crime/traffic report; and (3) add, under new business for the Fiscal Officer, Adjustments to 2020 Tax Budget. Lindsay Duffey seconded. The motion carried.

**TRUSTEES****New Business****Swearing-In of Lindsay Duffey as Trustee**

Fiscal Officer Tony Palmer administered the oath of office to Lindsay Duffey for her term that began January 1, 2020.

**Organizational Motions**

Lindsay Duffey explained that in the past the Trustees had rotated their liaison assignments every two years and that in keeping with that practice, the Trustees would be scheduled to rotate assignments in 2020. After a short discussion, the Trustees agreed.

John Oberle moved to appoint Laura Kunze as the Chair of the Sharon Township Board of Trustees. The motion was seconded by Lindsay Duffey. The motion carried.

Lindsay Duffey moved to appoint John Oberle as the Vice Chair of the Sharon Township Board of Trustees. The motion was seconded by Chair Kunze. The motion carried.

John Oberle moved to appoint Laura Kunze as the Board's liaison to the Sharon Township Police Department. The motion was seconded by Lindsay Duffey. The motion carried.

Lindsay Duffey moved to appoint Laura Kunze as the Board's liaison to the Worthington Fire Department. The motion was seconded by John Oberle. The motion carried.

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Chair Kunze moved to appoint John Oberle as the Board's liaison to the Sharon Township Road Department. The motion was seconded by Lindsay Duffey. The motion carried.

Chair Kunze moved to appoint Lindsay Duffey as the Board's liaison to the STAR Board. The motion was seconded by John Oberle. The motion carried.

Chair Kunze moved to appoint Lindsay Duffey as the Board's liaison to the Administrative Offices. The motion was seconded by John Oberle. The motion carried.

Chair Kunze moved to appoint Lindsay Duffey as the Board's liaison to the Property Maintenance Code Department. The motion was seconded by John Oberle. The motion carried.

Chair Kunze moved to appoint John Oberle as the Board's liaison to the Walnut Grove / Flint Road Cemetery Board. The motion was seconded by Lindsay Duffey. The motion carried.

Lindsay Duffey moved to appoint John Oberle as the Board's liaison to the Sharon Township Memorial Board. The motion was seconded by Chair Kunze. The motion carried.

**Resolution 01082020A to Approve 2020 Appointments/Designations**

The Board reviewed the draft resolution to establish Township appointments and designations for 2020. The appointments and designations in the draft list were based on the appointments and designations approved by the Board in 2019 and modified to reflect any changes that had occurred through 2019. John Oberle said that the law firm of Brosius, Johnson & Griggs should be added for legal services for those services that would not be performed by the Franklin County Prosecutor's Office. John Oberle moved to adopt Resolution 01082020A as amended. Chair Kunze seconded the motion. The motion carried.

**Resolution 01082020B to Approve Salaries**

Lindsay Duffey moved to adopt Resolution 01082020B to approve compensation for the Trustees and the Fiscal Officer as set by the Ohio Revised Code. John Oberle seconded the motion. The motion carried.

**Resolution 01082020C to Approve Movement of Appropriations within the Same Fund**

John Oberle moved to adopt Resolution 01082020C to approve the movement of appropriations within the same fund. Lindsay Duffey seconded the motion. The motion carried.

**Resolution 01082020D to Approve Per Diem Rates**

Chair Kunze moved to adopt Resolution 01082020D to approve per diem rates and reimbursement for Township personnel in 2020. Lindsay Duffey seconded the motion. The motion carried.

**Resolution 01082020E to Approve Reemployment of Employees**

Lindsay Duffey moved to adopt Resolution 01082020E to approve the reemployment of the Township employees. John Oberle seconded. The motion carried.



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**Resolution 01082020F to Approve Requests for Advance Tax Payments**

John Oberle moved to adopt Resolution 01082020F to approve requests for advance tax payments. Chair Kunze seconded the motion. The motion carried.

**2020 Meeting Schedule**

The next meeting of the Board of Trustees is January 22, 2020. The meetings will resume their normal schedule of the first and third Wednesdays of the month beginning on February 5. There will only be one meeting in July and one meeting in December. Lindsay Duffey moved to approve the 2020 meeting schedule. Chair Kunze seconded the motion. The motion carried.

**Old Business**

**Budget Committee**

John Oberle told the Board that there were five residents who had expressed interest in serving on the Budget Committee: Bill Ash, Justin Adkins, Linda Jarrett, Rich Fowler, and Annie Phitayakorn. John mentioned that there were four parts of the committee: Administrative, Police, Road, and Cemetery. Chair Kunze suggested that one of the applicants could serve as a backup for any of the parts. Chair Kunze suggested that Linda Jarrett serve in that capacity, given Linda Jarrett's experience as a former trustee.

Tony Palmer suggested that the Cemetery would not need to be part of the committee to review its revenue and appropriations because the Cemetery has a separate governing board. The Trustees agreed that the Cemetery would not need to be included in the committee.

John Oberle gave another overview of the structure of the committee. The committee would be comprised of the three parts and would include separate meetings for each part. The meeting for each part would include the Fiscal Officer, the Board's liaison to the respective department, the respective department head, and a resident.

Chief Schwind suggested that the Board consider appointing two residents to the Police Department's part of the committee because the Police Department had the largest portion of the Township's budget. Chair Kunze responded that she was not opposed to two residents serving for one department, but would like to consider and discuss the matter further during the next Board meeting. She also suggested that it may be beneficial to review resumes of interested applicants in deciding how to proceed further.

**Olentangy Valley Center - Update**

John Oberle informed the Board that the City of Worthington had signed off on the proposed joint economic development district. The City is still looking at the impact of the new development. The Township's legal counsel is reviewing the draft agreement and will likely have revisions completed by Friday. Mr. Oberle explained that there is a statutory process for approving and implementing the proposed joint economic development district and that the district may be effective as soon as the second quarter of 2020.

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**FISCAL OFFICER****New Business****Adjustments to 2020 Tax Budget**

Tony Palmer told the Board that he made small adjustments to the 2020 tax budget while entering the information into the Township's Uniform Accounting Network. The adjustments were necessary to ensure that the appropriations entered into the system did not exceed the County's certificate of estimated resources. The adjustments were a result of a clerical error.

**POLICE DEPARTMENT****New Business****Pay Step Increase for Constable Tylor D. Pimental**

Chief Schwind asked the Board to approve a pay step increase for Constable Tylor Pimental from A to B, effective starting Thursday, January 16, 2020. Chair Kunze moved to approve the pay step increase. Lindsay Duffey seconded the motion. The motion carried.

**Water Pump Replacement for Cruiser 261**

Chief Schwind asked the Board to approve the payment of \$2,175.51 to Germain Ford for the replacement of the water pump on cruiser 261. John Oberle moved to approve the expenditure. Chair Kunze seconded the motion. The motion carried.

**Traffic Crash – Cruiser 261**

Chief Schwind told the Board that Cruiser 261 was involved in a crash on State Route 315. A car hit the cruiser, and the cruiser in reaction hit the vehicle in front of it. Chief Schwind said the cruiser had the most mileage of any of the Township's cruisers and was likely going to be determined to be a total loss.

**Crime/Traffic Report**

Chief Schwind distributed a crime/traffic report for December 2019.

**ROAD DEPARTMENT****New Business****NPDES Report**

Tom Kayati advised that the Township is responsible for filing an NPDES report. He informed that Board that he turned in the report on Monday.

**EXTERIOR PROPERTY MAINTENANCE CODE****Old Business****Exterior Property Maintenance Code - Update**

Code Director Mark Higdon said things had been quiet lately and that winter is a good time of year for sight and observation. Mr. Higdon thanked John Oberle for his work as the liaison to the Property Code Enforcement Department.

**Approval of Meeting Minutes**

John Oberle moved to approve the December 27, 2019 meeting minutes. Chair Kunze seconded the motion. The motion carried.

John Oberle moved to approve the December 11, 2019 meeting minutes. Lindsay Duffey seconded the motion. The motion carried.



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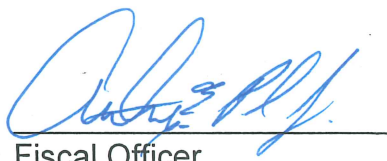
With no further business to bring before the Board, John Oberle moved to adjourn the regular meeting, Lindsay Duffey seconded. The motion carried. The meeting adjourned at 7:27 p.m.

2/5/2020

Date



Chair



Fiscal Officer

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