

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## SHARON TOWNSHIP TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

## REGULAR SESSION HELD AT

Held \_\_\_\_\_ 95 E. Wilson Bridge Road \_\_\_\_\_ 20\_\_\_\_\_  
March 4, 2020

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The meeting began at 6:30 p.m.

<b>Roll Call:</b>	Laura Kunze, Chair	Present
	John Oberle, Vice Chair	Present
	Lindsay Duffey, Trustee	Present
	Tony Palmer, Fiscal Officer	Present

**Pledge of Allegiance**

**Guest Speakers:** None

**Attendance:** Chief Donald Schwind, Road Superintendent Tom Kayati, Exterior Property Maintenance Code Enforcement Director Mark Higdon

**Residents:** Bill Ash, Don Dale, Linda Jarrett, Barb Rowland, Rich Fowler, Justin Adkins, Gretchen Suhre, Pat Kelly

**Approval of Agenda**

John Oberle moved to approve the agenda. Chair Kunze seconded. The motion carried.

**RESIDENT COMMENTS**

None.

**TRUSTEES****Old Business****Water District**

Chair Kunze told the Board that the Water District submitted a loan application to the EPA.

**Strategic Plan**

A resident asked about what was included in the Township's strategic planning. Chair Kunze provided an overview of the strategic plan and its process, which included an online survey for residents. Based on the feedback from residents, the Board found commonalities that allowed the Board to identify priorities. Pieces of the strategic plan had been addressed during the Board's meetings.

**Olentangy Valley Center**

A resident asked about the construction of the senior living center at the Olentangy Valley Center. John Oberle explained that the building had been approved by Franklin County zoning authorities, and that the Township does not control the construction. He gave an overview of the Township's work in creating an income tax for the benefit of the Township. Under Ohio law, the Township would have to partner with a city in order to create an income tax. Under such an arrangement, the city would receive a percentage of the tax revenue. Mr. Oberle explained that the Township was working with the City of Worthington, which has been a good partner with the Township. Worthington is still reviewing the proposed agreement. He hopes that all incentives will be approved by the end of April.

**Budget Committee**

Tony Palmer told the Board that he would begin meeting with the budget committees after the Township approves its permanent appropriation

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budget for 2020. The budget committees will be focused on the 2021 budget.

**Facilities Options**

Chair Kunze will be reviewing the needs assessment with Chief Schwind and Lieutenant Tuchfarber in the upcoming weeks.

**Rescue Water Ramp**

The Township is waiting to hear back from Worthington on the property at issue.

**Newsletter**

Lindsay Duffey will review the draft newsletter again to check on formatting changes, and will send the newsletter after she completes her review.

**New Business****Coronavirus Resources**

Chair Kunze participated on a call with Franklin County Public Health on the coronavirus outbreak. She has a copy of the slide deck and the flyer provided by Franklin County Public Health. The flyer was provided for residents in attendance. The Trustees addressed the serious nature of the virus and the need for caution and calm. Residents were encouraged to check the website for the Ohio Department of Health for additional resources and updates on the outbreak.

**FISCAL OFFICER****Old Business**

None.

**New Business****2020 Annual Appropriation**

Fiscal Officer Tony Palmer has asked for the appropriation budgets from the Department heads for the 2020 permanent appropriation budget. The Board approved a temporary budget but must approve a permanent appropriation budget before April 1. Mr. Palmer will provide the draft budget to the Trustees for review and potential approval by the Board at the Board's next meeting.

**POLICE DEPARTMENT****Old Business**

None.

**New Business**

None.

**ROAD DEPARTMENT****Old Business**

Road Superintendent Tom Kayati did not have an update on the sanitary sewer or the Highview Drive guardrail. He is waiting on cost estimates for the restriping on Clubview Boulevard.

**New Business**

There are three to four dead trees on Plum Tree Drive that will need to come down.



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**FISCAL OFFICER (continued)**

Tony Palmer told the Board that the Township received a notice from the Regional Income Tax Agency that the Township would owe \$3 for penalty and interest from a tax filing from 2016. Mr. Palmer just learned of it that day and would check the files to verify. Mr. Palmer does not have any recollection of the filing, as the tax filing was submitted before he started as the Township Fiscal Officer.

**EXTERIOR PROPERTY MAINTENANCE CODE**

Code Enforcement Director Mark Higdon provided an update on pending cases. He also told the Board that he had reached out to the Ohio Department of Transportation about removing two dead deer from the curb on State Route 315. Mr. Higdon reported that one deer had been removed.

Mr. Higdon told the Board that he was now receiving email notices from the Franklin County Zoning Commission. He also reported on trouble that he and other residents were experiencing with mailing from the Beechwold Post Office. John Oberle will reach out to Congressman Balderson's office on the matter.

**TRUSTEES (continued)**

**Personnel Matter – Executive Session**

Lindsay Duffey moved to enter executive session for the purpose of discussing potential discipline for an employee. Chair Kunze seconded the motion. Roll call vote: Chair Kunze – Aye; John Oberle – Aye; Lindsay Duffey – Aye. The motion carried. The Board entered executive session at 7:20 p.m.

Lindsay Duffey moved to close executive session. Chair Kunze seconded the motion. The motion carried. The Board resumed general session at 8:07 p.m.

Tony Palmer told the Board that he would send an email to the administrative assistant to reinforce expectations regarding entering payroll. Lindsay Duffey will meet with the administrative assistant about printing the agenda and minutes and follow up with an email. The Board thanked Mr. Palmer for entering payroll so that the Township employees were paid timely.

**Approval of Meeting Minutes**

John Oberle moved to approve the February 19, 2020 meeting minutes. Lindsay Duffey seconded the motion. The motion carried.

With no further business to bring before the Board, Lindsay Duffey moved to adjourn the regular meeting, John Oberle seconded. The motion carried. The meeting adjourned at 8:12 p.m.

3/18/2020  
Date

  
Chair

  
Fiscal Officer

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