

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## SHARON TOWNSHIP TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10128

Held \_\_\_\_\_  
**REGULAR SESSION HELD AT**  
**95 E. Wilson Bridge Road** \_\_\_\_\_ 20\_\_\_\_\_  
**May 20, 2020**  
**Page 1 of 4**

The meeting began at 6:30 p.m.

\*Due to the coronavirus pandemic and pursuant to the orders of Governor DeWine and Dr. Acton, the Director of Public Health, the meeting was held via telephone conference call, which was also available to residents in order to participate in the meeting.

<b>Roll Call:</b>	Laura Kunze, Chair	Present via Telephone
	John Oberle, Vice Chair	Present via Telephone
	Lindsay Duffey, Trustee	Present via Telephone
	Tony Palmer, Fiscal Officer	Present via Telephone

**Pledge of Allegiance**

**Guest Speakers:** None

**Attendance:** Chief Donald Schwind (via telephone), Lt. Jeff Tuchfarber (via telephone), Road Superintendent Tom Kayati (via telephone), Exterior Property Maintenance Code Enforcement Director Mark Higdon (via telephone)

**Residents:** Bill Ash, Justin Adkins

**Approval of Agenda**

Lindsay Duffey moved to approve the agenda as amended. John Oberle seconded. The motion carried.

**RESIDENT COMMENTS**

None.

**TRUSTEES**

**Old Business**

**Coronavirus Preparedness and Response – Update**

MORPC conference call was held today to go over the restart. Department heads have been doing a great job managing staff and the issues surrounding the virus. Departments have been able to stay stocked on supplies.

**Water District - Update**

Ohio EPA issued priority list and the Mount Air Water District is on the list. The recent flooding affected the pump house, which flooded. The river has receded but will still need to work to ensure that the water system will be safe for use.

**Strategic Plan – Update**

Chair Kunze and Tony Palmer met with Chief Schwind and Lt. Tuchfarber to go over the Police Department budget.

**Olentangy Valley Center – Update**

Joint economic development district agreement has been reached. Notice in the Dispatch, posted on website, door. Worthington hearing on June 15. Township hearing on June 17. Expect to be concluded by June 17. Still getting final signatures by mid-June.



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Page 2 of 4

The Township would approve the tax increment financing plan at the same time. John Oberle wants to review the latest financing projections with Tony Palmer before the public meeting.

The public hearing will be held at the Township office, but will be accessible over the phone. The Township will adhere to social distancing measures during the meeting.

John Oberle has been reaching out to the Godman Guild with a proposal for a joint economic development district.

**New Business****Senate Bill 310**

Laura Kunze sent a request to Rep. Beth Liston to support Senate Bill 310, which passed the House. As passed by the House, Senate Bill 310 would provide for a distribution of federal funds to townships. The latest projections show that the Township would receive approximately \$56,000 for CARES Act eligible purposes. The Township would be required to establish a separate fund for the distribution and return any funds that are not encumbered as of October 15.

**Flooding**

Police Department and Road Department responded to flooding concerns. Chief Schwind is preparing a timeline of the events regarding the flood. The Trustees expressed their gratitude to Chief Schwind and Tom Kayati in their response and service. Chief Schwind will be reaching out to the Franklin County Emergency Management Agency for potential financial assistance for homeowners.

**Administrative Assistant Position**

Sharon Lee's last day was on May 1. Lindsay Duffey has been working with Tony Palmer to cover the tasks that had been performed by the administrative assistant. Constable Dan Grant has also been helping with some of the work. Lindsay will continue to monitor the situation, but believes that the tasks will be covered for the next several months.

**FISCAL OFFICER****Old Business****Budget Committee Schedule – Tax Budget**

Department heads will be submitting estimates of revenue and expenditures by May 31.

**Tax Collection Deadline**

The Franklin County Auditor's office sent a schedule for advances on real estate property taxes. Tony Palmer asked the Department heads to let him know if they believe they will need an advance of funds for their Departments.

**New Business****Credit Card April Statement**

There were no expenditures on the credit card statement for April. Chair Kunze signed the credit card statement attestation earlier in the day.



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Page 3 of 4

**April Financial Report**

Tony Palmer presented the following reports for April: Fund Summary, Revenue Summary, Appropriations Summary, Payment Listing, and Bank Reconciliation Report.

**Consortium II Recycling Processing Services Invitation to Bid**

The Consortium published notice of an invitation to bid. Bid responses are expected in late June. The contract will be for all of residents and will include solid waste and recycling.

The Township should expect an increase in the monthly fee. John Oberle explained that there has not been an increased in the past 10 years. The price would be locked in for five years. The current contract ends at the end of the year.

**Emergency Leave for Employees**

Tony Palmer presented Resolution 05202020 to Establish Emergency Sick Leave under the Families First Coronavirus Response Act. The Act requires employers to provide emergency sick leave to employees if unable to work for one of six reasons. Laura Kunze moved to adopt the resolution. Lindsay Duffey seconded the motion. The motion carried.

**POLICE DEPARTMENT****New Business****Lexipol Contract Renewal**

Chief Schwind asked for approval for the annual renewal for Lexipol, which provides training and policy services. Lindsay Duffey moved to approve, John Oberle seconded. The motion carried.

**ROAD DEPARTMENT****Old Business****Highview Drive Guardrail**

No update.

**RKW Sanitary Sewer - Update**

The Franklin County Sanitary Engineer's Office is working with the City of Columbus to get back the flow report. The project is not likely to begin in 2020, but may go out to bid in January 2021.

**Clubview Blvd. Restriping – Update**

Franklin County wants to do more than what the Township asked for in the project to restripe Clubview Boulevard. Tom will send the County's response to the Trustees for review.

**New Business****AT&T Request for Small Cell Tower on Clubview Blvd.**

AT&T wants to put a small cell tower on the entrance at Worthington Hills. The tower is proposed to be placed on the south side of Clubview Boulevard. John Oberle looked into it, but the Township does not likely have authority to reject the change. John and Tom will notify Perry Township and the Worthington Hills Civic Association. Tom will also work with AT&T to try to negotiate on the location and size.

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Page 4 of 4

**EXTERIOR PROPERTY MAINTENANCE CODE**

Code Enforcement Director Mark Higdon has maintained a low level of monitoring throughout the past few weeks. He has kept activities consistent with the level of activity of other code enforcement officers.

**RESIDENT COMMENTS**

There was a lot of trash that had washed up in Mount Air after the flooding. Chief Schwind will reach out to the deputy director of Metro Parks about the issue.

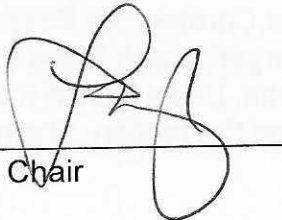
**Approval of Meeting Minutes**

Lindsay Duffey moved to approve the April 29, 2020 meeting minutes. Laura Kunze seconded the motion. The motion carried.

With no further business to bring before the Board, Lindsay Duffey moved to adjourn the regular meeting, John Oberle seconded. The motion carried. The meeting adjourned at 7:15 p.m.

6/3/2020

Date



Chair



Fiscal Officer