

RECORD OF PROCEEDINGS

Minutes of

Meeting

SHARON TOWNSHIP TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held

SPECIAL SESSION HELD AT

95 E. Wilson Bridge Road

20

September 25, 2020

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The meeting began at 6:30 p.m.

*Due to the COVID-19 pandemic and pursuant to H.B. 197, the meeting was held via web conference, which was available to residents via a web login or a call-in option in order to participate in the meeting.

Roll Call:	Laura Kunze, Chair	Present via web
	John Oberle, Vice Chair	Present via web
	Lindsay Duffey, Trustee	Present via web
	Tony Palmer, Fiscal Officer	Present via web

Pledge of Allegiance

Guest Speakers: None

Attendance: Chief Donald Schwind (via web)

Residents: None

FISCAL OFFICER**New Business****Appropriation Budget for the Coronavirus Relief Fund**

Fiscal Officer Tony Palmer presented an appropriation budget to the Trustees. The total revenue available to the Township in the Coronavirus Relief Fund as of September 24, 2020, was \$97,302.79. The funds were allocated to the Township as part of the General Assembly's distribution of CARES Act funds. The funds may only be spent in the Township's response to the COVID-19 pandemic.

The budget was split into three main sections: the Administrative Office, the Police Department, and the Road Department. The proposed major expenses for the Administrative Department included the acquisition and installation of technology for conducting virtual meetings of the Board of Township Trustees. The administrative budget also included the expense of computers for the Trustees and the Fiscal Officer to work remotely during the pandemic.

The Police Department's proposed expense is for a new cruiser to add to the fleet of vehicles. The Police Department intends on hiring a new constable in the near future. At present, the Department is able to maintain a one-to-one ratio of cruisers for constables to use during shifts, making it easier to contain any potential exposure of COVID-19 if a constable contracts the virus. When a new constable is hired, the cruisers will be shared, increasing the likelihood of the spread of the virus if a constable contracts it. The budget approved by the Trustees for 2020 had included a line-item toward the cost of a cruiser, but the Trustees did not approve the expenditure this year. One restriction of the use of CARES Act funds is that the funds cannot be used to pay for something that was already in the Township's budget. The Township will present the expense to the County Prosecutor's Office for legal advice on whether the expenditure would be supportable.

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The Road Department's proposed expenditures include the purchase of computers to allow the employees to complete office work and meet with residents remotely.

Laura Kunze moved to approve Resolution 09252020. Lindsay Duffey seconded. The motion carried.

With no further business to bring before the Board, John Oberle moved to adjourn the regular meeting, Lindsay Duffey seconded. The motion carried. The meeting adjourned at 4:19 p.m.

10/7/2020
Date

[Signature]
Chair

[Signature]
Fiscal Officer