

RECORD OF PROCEEDINGS

Minutes of

Meeting

SHARON TOWNSHIP TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

SPECIAL SESSION HELD AT

Held _____ 95 E. Wilson Bridge Road _____ 20____
December 28, 2020

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The meeting began at 5:30 p.m.

*Due to the COVID-19 pandemic and pursuant to H.B. 197, the meeting was held via web conference, which was available to residents via a web login or a call-in option in order to participate in the meeting.

Roll Call:	Laura Kunze, Chair	Present via web
	John Oberle, Vice Chair	Present via web
	Lindsay Duffey, Trustee	Present via web
	Tony Palmer, Fiscal Officer	Present via web

Pledge of Allegiance

Attendance: Chief Schwind (via web)

Residents: None

OVC Joint Economic Development District and Tax Increment Financing Agreements

Chair Kunze called the meeting to order. Continental wants to move forward with both the JEDD and TIF agreements. On the JEDD agreement, because of the time passed from the time when signatures were originally obtained from tenants, there are new tenants at the development. Counsel confirmed that the number of signature already obtained is still valid, so the Township does not need to get more signatures or go back to Worthington.

The Township received the revised agreement from Continental in which the developer accepted most of the Township's requested changes, including provisions on prevailing wage and annexation, but the annexation provision is currently not broad enough. John Oberle indicated that the agreement should go further to protect the Township. The other Trustees agreed. As to the percentage, the developer originally wanted six percent, but the Township negotiated down to five percent, which the Township's counsel finds to be reasonable. The Trustees agreed that the expanded annexation provisions were appropriate to allow for agreements to accommodate. The agreement was also revised to reflect lot consolidations and add the property values.

The consensus of the Board agreed to move forward with negotiations on the remaining points, including the need to push for as much protection against annexation that the Township can get through the negotiation.

The Board will hold a special meeting 10:00 a.m. on December 31 to consider and potentially approve the agreements.

Amend Tax Budget to Conform to the Certificate of Estimated Resources

In early fall, the Board accepted the certificate of estimated resources from the County Budget Commission. Before the end of the year, the Board of Trustees must amend the 2021 tax budget to conform to the Certificate of Estimated Resources. Tony Palmer presented the amended 2021 tax budget, which reflects the increase in property tax revenue for funds, such as the Police and Road funds, and the slight decrease in property tax

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revenue for the general fund and fire fund. The tax budget also reflects the current status of a pause of Property Maintenance Code Enforcement with the vacancy in the Administrative Office, which could be revisited later. Lindsay Duffey moved to adopt Resolution 12282020A to amend the 2021 tax budget to conform to the Certificate of Estimated Resources. Laura Kunze seconded the motion. The vote was unanimous and the motion carried.

BWC Dividend

The Township received a dividend from the Bureau of Workers' Compensation that represented 100 percent of the premiums paid by the Township for the 2019 policy year. The Auditor's Office issued a bulletin directing that the dividend be receipted proportionately among the local government's funds based on the proportion in which funds paid for premiums for the dividend year. In order determine the allocation for the dividend payment, the Fiscal Officer searched the Township's UAN system to locate the payment in 2018, but was unable to find a record of the payment being entered in the UAN. The Bureau of Workers' Compensation's website shows that the 2019 policy premium was paid online on December 18, 2018. The bank statement for the Township's account similarly reflects the payment posting to the account on December 19, 2018. After consulting with the Auditor's Local Government Services on the issue, the dividend was allocated based on the allocation used for a true-up payment for the 2019 policy year.

Fund Balance Adjustment


Because the 2019 BWC policy premium was not posted in the UAN in 2018, the bank account balance and the UAN balance were not reconciled in 2018. The Township cannot post transactions before 2020 because the 2018 year was already closed out by the previous Fiscal Officer. This affected subsequent bank reconciliations. The difference between the two has remained at \$8,044.25 since November 2019. The Township consulted with the Auditor's Local Government Services about the issue. In light of the fact that transactions prior to 2020 could not be posted, Tony Palmer presented an option to post a fund balance adjustment for the amount of \$8,044.25 to the general fund, which is an unrestricted fund. The consensus of the Board agreed with posting a fund balance adjustment of \$8,044.25 to the general fund so that the UAN fund balances match the bank balances.

Unemployment Compensation Claim

Gordon White filed a claim with the Unemployment Compensation office, asserting that he quit because of conditions. The Township filed its response earlier in the morning, disputing the claim.

With the business of the special meeting of the Board concluded, Lindsay Duffey moved to adjourn the special meeting. John Oberle seconded. The motion carried. The meeting adjourned at 5:54 p.m.

1/6/2021
Date


Chair


Fiscal Officer