

## RECORD OF PROCEEDINGS

Minutes of

Meeting

## SHARON TOWNSHIP TRUSTEES

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

## REGULAR SESSION HELD AT

Held \_\_\_\_\_ 95 E. Wilson Bridge Road \_\_\_\_\_ 20\_\_\_\_\_

May 19, 2021

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The meeting began at 6:30 p.m.

\*Due to the COVID-19 pandemic and pursuant to H.B. 404, the meeting was held via web conference, which was available to residents via a web login or a call-in option in order to participate in the meeting.

<b>Roll Call:</b>	Laura Kunze, Chair	Present via web
	John Oberle, Vice Chair	Present via web
	Lindsay Duffey, Trustee	Present via web
	Tony Palmer, Fiscal Officer	Present via web

**Pledge of Allegiance**

**Guest Speakers:** None

**Attendance:** Chief Jeff Tuchfarber (via web), Road Superintendent Tom Kayati (via web)

**Residents:** Bill Ash, Deputy Hamilton, Pat Kelly

**Approval of Agenda**

Lindsay Duffey moved to approve the agenda as amended. Laura Kunze seconded the motion. The motion carried.

**RESIDENT COMMENTS**

None.

**TRUSTEES****Old Business****Water District – Update**

Construction continues with the installation of water service lines. Hydrants are also being installed. There was a general discussion about the status of the project.

**Appointment to Mount Air Water District Board of Trustees**

Ramiro Berardo expressed interest in serving as a Trustee on the Water District Board of Trustees. He is a Township resident in Worthington Hills and is familiar with water access issues.

John Oberle moved to appoint Ramiro Berardo as a Trustee to the Mount Air Water District Board of Trustees. Lindsay Duffey seconded the motion. The motion carried.

**Olentangy Valley Center JEDD / TIF – Update**

The JEDD board held its first meeting. The four members of the board met and appointed a fifth member, Annie Phitayakorn. The Board also appointed officers. The next meeting of the Board is June 10. The next goal is to implement the income tax and update the JEDD businesses and employees.

Because of the tax abatement for the OVC property, there must be a Tax Incentive Review Committee. Two representatives will need to be appointed to sit on the Committee.

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**Fire Services Contract with the City of Worthington – Update**

This was the second Township meeting to discuss the City's intent to trigger a provision in the fire services contract with the Township under which the City has requested the Township increase its property tax levy for fire services. The Township will continue to review and include a review by legal counsel.

**Communications - Update**

The Trustees reviewed the first draft of the Township newsletter. The newsletter will need to be condensed in order to reduce the number of pages for printing and mailing. The Board had discussed including advertising in the newsletter, but after reviewing the draft newsletter it became apparent that adding advertisements will increase the cost of the newsletter.

As for the virtual meeting setup, the web camera system should be able to be used for the first meeting in June. The audio and video inputs were improved. The next step is to link the system to the screen in the meeting room.

The authority to conduct virtual public meetings expires July 1. After July 1, the Township Board of Trustees would be required to be back in person for meetings. The Township will continue to move to open the meetings to in-person meetings.

**American Legion Application for Liquor Permits**

No update.

**Potential Annexation on Hanawalt Road**

The City of Worthington indicated it is not willing to break its contract with the City of Westerville to provide water to the property that may be annexed. The Board discussed two options: approach Aqua or another provider or expand water district, or review options for the proposed annexation to protect the Township to greatest extent possible. Laura Kunze will work on the potential for the Mount Air Water District to expand to include the property at issue. John Oberle will reach out to Aqua to see if the company could extend water to the property.

**Medical Mutual Agreement for Substantiation Administration Improvements**

The Board considered the proposed agreement between Medical Mutual and the Township for substantiation administration improvements. The purpose of the agreement is to ease the burden on employees. The Township will send the agreement to the Prosecutor's Office to review to make sure there are no issues with the agreement.

John Oberle moved to approve the agreement subject to review by the Prosecutor's Office. Lindsay Duffey seconded the motion. The motion carried.

**New Business****Home Business Issue**

A resident reached out to the Township regarding administrative work for a business being performed at a home in the Township. The Board was

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not aware of any prohibition. Franklin County is reviewing the matter to confirm whether a permit is needed.

**Cemetery Board use of the Township Hall**

The Cemetery Board wants to use the Township Hall beginning June 16. The Board discussed the protocols for in-person meetings. Laura Kunze will review the issue further and bring recommendations to the Board. The consensus of the Board was to allow the Cemetery Board to use the Township Hall, but the Cemetery Board will be expected to follow the Township's protocols.

**OVC Lawn Signage**

Signs for businesses continue to be placed in what appears to be the right of way of the Ohio Department of Transportation. The consensus of the Board agreed to seek ODOT's approval for pulling signs that are in ODOT's right of way.

**FISCAL OFFICER****Old Business**

None.

**New Business****April Financial Management Reports**

Tony Palmer presented the following reports for the month of April: Fund Summary, Revenue Summary, Appropriation Summary, Payment Listing, and Bank Reconciliation. The General Fund began the month with a balance of \$82,725.29 and ended the month with \$77,812.62. The implementation and collection of income taxes from the JEDD will help increase the revenue to the General Fund. Also, the Coronavirus Relief Fund has \$1,338.94 remaining. The funds must either be spent on approved expenditures or returned by the end of the year.

**April Credit Card Statement**

Tony Palmer presented the April credit card statement. Laura Kunze will sign the attestation form.

**POLICE DEPARTMENT****Old Business**

None.

**New Business****Request to Promote Constable Szymkowiak to Pay Step A**

Constable Szymkowiak completed his initial training. Chief Tuchfarber asked for the Board to approve the promotion of Constable Szymkowiak to pay step A effective the pay period starting May 20, 2021.

Laura Kunze moved to promote Constable Szymkowiak to pay step A effective the pay period beginning May 20, 2021. Lindsay Duffey seconded the motion. The motion carried.

**ROAD DEPARTMENT****Old Business****Highview Drive Guardrail**

The contractor indicated that the project should be completed in May.

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**RKW Sanitary Sewer**

No update.

**Sharon Hills Survey**

Franklin County advised the Township that the City of Columbus may want to run a new storm sewer to Sharon Hills. Road Superintendent Tom Kayati is continuing to discuss the issue with Franklin County and the City of Columbus.

**New Business**

**Storm Sewer Issue on Pocono Road**


A property on Pocono Road has an issue regarding a storm sewer line that runs through the property, and although there is an easement along the property, most of the line is not located within the easement. The property has sink holes in the yard. Franklin County investigated the issue and determined that it was not something that the Township put in, as it appears to have been installed by a previous owner of the property. Franklin County advised that there is not anything the Township can do about the issue. Tom Kayati will follow up with the property owner.

**Approval of Meeting Minutes**

John Oberle moved to approve the May 5, 2021 meeting minutes. Laura Kunze seconded the motion. The motion carried.

With no further business to bring before the Board, John Oberle moved to adjourn the regular meeting. Laura Kunze seconded the motion. The motion carried. The meeting adjourned at 7:35 p.m.

6/2/2021  
Date

  
Chair

  
Fiscal Officer